

**By-laws of the
Civil Society
Youthfully Yours SK**
under the Citizens Civil Law Associations Act No. 83/1990,

**Article I.
General Provisions**

- (1) The name of the Civil Society shall be
Youthfully Yours SK
- (2) The residency of the Civil Society shall be at Mlynky 17, Nižný Klatov, 044 12, Slovakia
- (3) The Civil Society (the Association) is a voluntary, independent, non-governmental association of natural and legal persons.

**Article II.
Aims and Objectives**

- (1) The Youthfully Yours SK shall strive to achieve the following objectives:
 - The promotion of active citizenship,
 - The promotion of interest in different cultures and foreign countries,
 - The promotion of discussion on the global issues and the EU related questions,
 - The support of the European integration,
 - The increase of public awareness about non-formal education,
 - The support of young people's capabilities for achieving better social and professional life,
 - The support of graduate's employability in order to help to their personal and professional development,
 - The enhancement of youth entrepreneurial skills,
 - The informing about educational, volunteer and working opportunities and related intermediary activities,
 - The increase of awareness about educational, volunteer and working opportunities among students and general public,
 - The provision of educational, volunteer and working opportunities for students and young people,
 - The promotion of volunteering and its importance for society,
 - The creation of short-term and long-term volunteering opportunities for young people,
 - The management of informational, consulting and promotional activities in field of youth volunteering,

- The increase of competencies of young volunteers,
- The empowerment of young people's position in the society,
- The support of the youth participation in civil society and political life with focus on their participation in election and civic engagement,
- The creation of opportunities for young people to become active in policy making,
- The creation of opportunities for structural dialogue between youth policy makers and representatives of young people's interests at regional and municipal level,
- The support of social inclusion of marginalized youth,
- The provision of consultancy for youth in field of psychology, law and career development,
- The increase of awareness about social pathologies prevention and supporting education in this area ,
- The increase of awareness about human trafficking prevention and supporting education in this area ,
- The increase of awareness about drug prevention and supporting education in this area ,
- The organization and management of socio-psychological trainings focused on communication skills, problem solving skills, conflict solution, self-knowledge,
- The enhancement of critical thinking and media literacy of young people, especially those affected by radicalism, xenophobia and extremism,
- The research of young people real needs at all country levels,
- The identification of community leaders among young people,
- The support of validation of non-formal education on national and international level,
- The increase of transparency in public procurement,
- The encouragement of responsible approach to nature and ecology, the promotion of healthy life style and the environmental protection,
- The promotion of the natural beauty, historical and cultural heritage of Slovak Republic,
- The enhancement of civic responsibility towards natural, historical and cultural heritage,
- The enhancement of regional development and cross-border cooperation,
- The activities focused on building, embellishing and maintaining public spaces,

(2) In order to achieve these objectives the Association sets out to;

- Seek, gather and spread information regarding educational, volunteer and labor opportunities as well as other non-formal education opportunities, to provide youth with these opportunities and with related consultancy,
- Inform about formal and non-formal education opportunities via web site and social media, to provide youth with these opportunities and with related consultancy,
- Organize trainings, discussions, conferences, workshops, courses, and seminars,
- Associate national and foreign students and volunteers,
- Cooperate with national and foreign student organizations as well as youth organizations,
- Cooperate with national and foreign universities, colleges and high schools,
- Cooperate with embassies and consulates in Slovakia,
- Participate in European programmes for youth support,
- Participate in programmes of national and foreign organizations for youth support,

- Organize discussions, conferences and presentations related to education and volunteering,
- Organize private and public exhibitions, lectures, discussions, concerts, camps, cultural evenings and theatre performances,
- Support preservation of cultural values, traditions and cultural landmarks,
- Work with youth and socially excluded people in order to achieve their social inclusion,
- Cooperate with state administration bodies, local-government bodies and civic societies,
- Provide consultancy services on the following areas: job application and applications for higher educational programmes,
- Provide consultancy on developing entrepreneurial skills, communication skills, management of complex situations and conflict solution,
- Provide consultancy in field of prevention of social pathological phenomena,
- Take part in environmental education, cultural life and performance art activities.

Article III. Membership

- (1) The membership in the Association shall be optional. No one shall be forced to become a member of the association. There shall be no legal claim to become a member of the Association.
- (2) Membership in this Association shall be open to all natural persons who are older than 15 years of age and to all legal persons who agree to abide by these By-laws and meet the membership conditions established by these By-laws. The full member of the Association shall participate on equity of the Association during the period of membership.
- (3) The full membership is granted on the basis of the letter of membership application. The membership application of natural persons shall contain the following information: name, surname, address and birthdate. The membership application of legal persons shall contain: name, the seat of a legal person and registration number. The Person who submits the membership application confirms that he or she read and understood the By-laws of the Association and agrees with its content. Every full member of the Association shall pay an annual membership fee. The amount of the annual membership fee is set by the General Meeting.
- (4) The final admission decision shall be made by the Presidency of the Association within 90 days after receiving the letter of membership application. The Proof of membership in the Association shall be "The Decision on Admission as a Full Member of the Association".
- (5) The Proof of membership in the Association shall be issued in written form by the Presidency of the Association and sent to an applicant.

- (6) The full membership starts after the annual membership fee is received by the Association and "The Decision on Admission as a Full Member of the Association" is delivered to the applicant.
- (7) An unsuccessful applicant may appeal against the Presidency's decision to the General meeting. An appeal shall be in written form and shall be served in person or by registered mail within 5 working days following the delivery of the decision appealed against.
- (8) In case "The Decision on Admission as a Full Member of the Association" is changed by the General meeting based on the appeal then the full membership of an appellant starts on the day the annual membership fee is received by the Association.
- (9) Termination of membership. The full membership in the Association shall be terminated for the following reasons:
- Written resignation (The full membership in the Association shall be terminated on the day the letter of resignation is delivered to the Presidency of the Association),
 - The deletion of membership due to inactivity
 - The exclusion of member (The member shall be excluded if his or her activity and operation have been proven inconsistent or incompatible with those of the Association as determined by these By-laws. The member shall be excluded for non-payment of membership fees or for other compelling reason.)
 - Death of the natural person member or the termination of the legal person
 - Termination of the Association
- (10) The Presidency of the Association shall decide on a member removal and member deletion. A member may appeal against the decision of the removal and deletion of the member to the General Meeting. If the General Meeting does not confirm such decision thereafter the membership of appellant is renewed with effect from the original date of the General Meeting's verdict.
- (11) The termination of membership shall not relieve a member of unpaid dues, or other charges previously accrued.

Article IV.
Rights and Obligations of Full Members

- (1) The full member has the right to:
- be involved in Association events,
 - vote and stand as a candidate in elections to bodies of the Association,
 - be informed about activities and decisions of bodies of the Association,
 - be informed on and participate in the Association events,

- wear insignia of the Association (the Association badge),
 - present motions, requests, demands and complaints to bodies of the Association,
 - to determine in favor of which member a payment or a financial contribution provided for the benefit of the Association shall be allocated
- (2) The full member is obliged to:
- obey these By-laws,
 - refrain from actions and operation that are inconsistent or incompatible with those of the Association as determined by these By-laws,
 - support the achievement of the Association goals,
 - carry out functions of his/her office in diligent and proper manner,
 - fulfill the resolutions of the Association bodies,
 - pay membership contributions in due time. The membership contributions and due date shall be determined yearly by the General Meeting,
 - protect the good name and interests of the Association,
 - maintain confidentiality of the Association data. Members are required to refrain from disclosing confidential information acquired in the course of their membership, unless legally obligated to do so and to refrain from using or appearing to use confidential information acquired in the course of their membership for unethical or illegal advantage, either in person or indirectly through others,
 - protect the Association property.

Article V. Other Forms of Participation in the Association

- (1) The cooperation of the Association with any natural or legal person (hereinafter referred to as “Fellow Worker”) who shall not be full member of the Association and therefore shall not be entitled to gain or loss on settlement of Association asset shall be considered as other form of participation in the Association.
- (2) There shall be two forms of participation in the Association:
- Participant
 - Promoter
- (3) The Participant shall be a person who is not the full member of the Association however he or she shall be registered in the list of participants after the completion and reception of a personal application. The participants shall be granted by the Presidency of the Association.

- (4) The Promoter shall be a person whose membership has been terminated after written resignation nevertheless the resigning member declares interest to participate in the Association as the Promoter.
- (5) The Fellow Worker shall have the rights to:
- attend a General Meeting with the status of observer,
 - participate in the Association events in compliance with the General Meeting resolutions,
 - participate in all activities developed or supported by the Association, in compliance with the General Meeting resolutions and in accordance with the Association goals.
- (6) The Fellow Worker shall be obliged to:
- refrain from actions and operation which are inconsistent or incompatible with the Association goals or may damage the reputation of the Association,
 - protect the good name and interests of the Association,
 - obey these By-laws,
 - maintain confidentiality of the Association data. Fellow Workers are required to refrain from disclosing confidential information acquired in the course of their participation in the Association, unless legally obligated to do so and to refrain from using or appearing to use confidential information acquired in the course of their participation in the Association for an unethical or illegal advantage either in person or indirectly through others.
- (7) The Participant shall be obliged to follow the obligations of a Fellow Worker and:
- to support the achievement of the Association goals,
 - to pay participant fees and other fees which shall be determined yearly by the General Meeting,
 - to fulfill the resolutions of the Association bodies.
- (8) Termination of participation in the Association. The participation in the Association shall be terminated for the following reasons:
- written resignation of the Fellow Worker (The participation in the Association is terminated on the day a written or an electronic letter of resignation of the Fellow Worker is delivered to the Presidency of the Association),
 - death of the natural person member or the termination of the legal person
 - the exclusion of a Fellow Worker (The Fellow Worker shall be excluded if his or her activity and operation have been proven inconsistent or incompatible with those of the Association as determined by these by-laws. The Fellow Worker shall be excluded for non-payment of participant fees or for other compelling reason.) The Presidency of the Association shall decide regarding the exclusion of the Fellow Worker. The Fellow

Worker may not appeal against the decision of the exclusion of the Fellow Worker to the General Meeting.

- termination of the Association

Article VI.

National and International Subsidiaries of the Association and Contact Points

- (1) In order to make activities of the Association more effective, the Association may set up following organizational units:
 - a) local groups
 - b) international subsidiaries
 - c) contact points
- (2) When needed, the Association may set up subsidiaries in municipalities as the autonomous organizational units with their own legal personality. Their name shall be derived from the name of the Association with extension “Subsidiary” plus particular municipality name (Youthfully Yours SK, Subsidiary Žilina).
- (3) The Association may set up international subsidiaries of the Association on the territory of other states with their own legal personality in accordance with applicable legislation of the Slovak Republic and the state where the subsidiary will be set up. Their name shall be derived from the name of the Association with extension “International Subsidiary” plus particular state name (Youthfully Yours SK, International Subsidiary Czech Republic).
- (4) Contact points of the Association without their own legal personality may be set up in order to inform public about activities of the Association in particular district, to improve communication with and between members and associates of the Association, as well as with and between people who are interested into membership or collaboration in and with the Association. Their name shall be derived from the name of the Association with extension “Contact Point” plus particular municipality name (Youthfully Yours SK, Contact point Košice).
- (5) The General Meeting shall determine the details about the organization, competences and operation of the organizational units of the Association when deciding on their establishment.
- (6) Every organizational unit of the Association shall be bound by these By-laws.
- (7) Organizational units may act on their behalf within the limits laid down by the General Meeting.

Article VII.
The Association Bodies

(1) The Association Bodies:

- a) the General Meeting,
- b) the Presidency,
- c) President and Vice-Presidents,
- d) Reviewer.

a) The General Meeting

- (1) The General Meeting is the supreme body of the Association and consists of all full members of the Association.
- (2) The General Meeting shall be convened by the Presidency by an invitation sent out at least 10 days prior to the day of a Meeting, or sent on the stated e-mail of a member of the Association, or a written invitation shall be displayed at the seat of the Civil Society at least 10 days prior to the day of a Meeting when necessary and at least once a year.
- (3) An extraordinary General Meeting shall be convened by the Presidency on its own initiative or at the request of at least two-thirds of its members within two months after the formal submission of the written request.
- (4) The field of activity of the General Meeting:
 - to authorize the By-laws and amendments of these By-laws,
 - to authorize the Plan of Action and the Annual Activity Report,
 - to authorize the Budget and the Management Report,
 - to decide on the amount and due date of the annual membership fee and all other fees,
 - to decide on the remuneration of the Association Bodies members and the Association members,
 - to decide on the establishment of the new organizational body and on election and removal of the members of these body,
 - to elect and remove members of the Presidency,
 - to elect and remove the Reviewer,
 - to decide on the termination of the Association.
- (5) The General Meeting shall be valid only if majority of all Members of the General Meeting is present. The Resolution shall be adopted only if an absolute majority of present members agreed by voting.
- (6) The member of the Association shall participate on the General Meeting in person.

- (7) Only those members of the Association shall have the right to vote at the General Meeting who covered the annual membership fee at least 60 days prior to the Meeting.
- (8) The agreement of two thirds of the present members shall be required for authorization or amendment of these By-laws.
- (9) The agreement of two thirds of all members is required for termination of the Association.
- (10) The General Meeting shall be required to use an open vote by acclamation unless the General Meeting shall decide for a secret voting.
- (11) The General Meetings shall be non-public and shall be guided by the Chair who shall be elected on a proposal from the Presidency at the beginning of the meeting.
- (12) Minutes of the General Meetings shall be available for viewing to members of the Association.

b) The Presidency

- (1) The Presidency is an executive body of the Association and shall be accountable for its activities to the General Meeting.
- (2) The Presidency shall consist of at least two members. The Presidency shall elect its President and up to three Vice-Presidents from among its members. The President and Vice-President/s are statutory body of the Association. The Vice-President shall replace the President in the event of his or her absence. The term of office of the Presidency shall be one year. New members of the Presidency shall be elected by the General Meeting within the period of 30 days from the end of the term of office. If the General Meeting fails to elect the new members of the Presidency within the period of 30 days from the end of the term of office, the term of office of the prior members of the Presidency shall be renewed automatically for a term equal to prior.
- (3) If a member of the Presidency fails to fulfill his/her obligations he/she may be dismissed by the General Meeting before the end of a term of office. A dismissal shall require consensus of two thirds of all members by a secret vote.
- (4) The presidency meets when necessary and at least once a year. Negotiations shall be convened and managed by the President.
- (5) The field of activity of the Presidency:
 - management of the Association,
 - to keep the list of members of the Association,

- to convene and prepare the General Meetings in terms of content,
- to vote from among their number and dismiss the President and Vice-Presidents,
- to decide on the accession and the dismissal of new members,
- to decide on the accession and the dismissal of associates,
- to plan the Plan of Action, the Annual Report, the Budget Proposal and the Report of Economy management,
- to decide on the use of the funds of the Association,
- to decide on the amount and due date of the annual membership fee,
- to exercise potential employers' rights,
- to decide on the termination of the Association if the General Meeting fails to meet within a month to decide on the termination of the Association,
- to appoint Liquidator in case of the termination of the Association,
- to decide on all matters of the Association which based on the By-laws do not fall within the competence of the General Meeting.

(6) The presence of majority of the members shall constitute a quorum. The resolution shall be adopted if an absolute majority of the members present voted in favor. In the event of a tied vote, the President shall have the casting vote.

c) President and Vice-Presidents

(1) The President and Vice-Presidents are the statutory body of the Association and shall be accountable for their activities to the Presidency. The Vice-President shall replace the President in the event of his or her absence. The President and the Vice-President act individually.

(2) The President shall sign in the name of the Association which s/he acts for, add the post of the President and his/her signature. The Vice-President shall sign in the name of the Association which s/he acts for, add the post of the Vice-President and his/her signature.

(3) The field of activity of the President and Vice-Presidents:

- management of the Association,
- to act on his behalf of the Association,
- to keep the list of the assets and liabilities,
- to keep the list of projects,
- to exercise standard employers' rights,
- to use the funds of the Association based on the binding decision of the Presidency of the Association,
- to convene and guide the Presidency Conclusions of the Association,
- to provide The Report of Economy Management annually to the General Meeting.

d) Reviewer

- (1) The Reviewer shall be a control body and shall be accountable for her/his activities to the General Meeting. The office of the Reviewer is incompatible with the membership in the Presidency of the Association.
- (2) The Reviewer is elected by the General Meeting for the period of two years.
- (3) If the Reviewer fails to fulfill his/her obligations he/she may be dismissed by the General Meeting before the end of a term of office.
- (4) The field of activity of the Reviewer:
 - monitoring the compliance with By-laws
 - monitoring management of the Association
 - monitoring the Plan of Action, the Annual Activity Report, the Draft Budget and the Management Report
 - bringing attention of the Presidency to shortcomings and suggesting how the shortcomings should be addressed

Article VIII.

The Management of the Association

- (1) The association is a separate legal entity which may exercise rights and be subject to obligations.
- (2) The Association shall be accountable for its obligations with all its assets. A member of the Association shall be accountable for obligations of the Association.
- (3) The Association shall independently manage its property as well as the estate put into administration by the Association. Management shall be based on the approved budget in accordance with general binding rules. The Presidency shall be responsible for management. Management shall be under the supervision of the Reviewer.
- (4) Asset resources:
 - membership contributions,
 - contributions of participants,
 - other contributions approved by the General Meeting,
 - donations from legal and natural persons,
 - subsidies and grants from legal persons,
 - subsidies from governmental and local authorities and organizations,
 - profits from educational, cultural and social events,
 - proceeds of public fund raisings,
 - revenue and the return on the assets used to support the objectives of the Association,

- interest yielded by the funds.
- (5) In order to create own resources, the Association may perform supplementary business related to pursuing objectives of the Association in accordance with general binding rules.
- (6) Acquired financial means, as well as all tangible and intangible assets are the property of the Association and serve to meet its objectives.
- (7) All financial means of the Association shall be deposited in the separate account opened for this purpose.
- (8) The Association may use the assets of the other organizations or state, based on contractual relationships.

Article IX.
Termination of the Association

- (1) Termination of the Association:
 - merging with another association,
 - voluntary termination.
- (2) The General Meeting shall decide on the termination of the Association as well as on the transfer of asset rights and obligations. The termination shall be approved by a majority of two-thirds of all members of the Association.
- (3) In case of the voluntary termination, the General Meeting shall appoint liquidator.
- (4) Liquidator shall settle liabilities and assets of the Association and manage a liquidation balance in compliance with the decision of the General Meeting.
- (5) Liquidator shall communicate the termination and liquidation of the Association to the Ministry of Interior of the Slovak Republic within 15 days.

Article X.
Final Provisions

- (1) The Association shall be established by registration at the Ministry of Interior of the Slovak Republic. By-laws shall enter into force on the day of registration of the Association.
- (2) The Preparatory Committee of the Association shall act on behalf of the Association until the establishment of the Association Bodies based on these By-laws.