

GET INSPIRED



INFOPACK



WHY? | CONTEXT

The project was initiated by three of ADA's volunteers in the beginning of 2020. They had the idea to create a project where young people could feel comfortable and included, they could learn through non-formal education and last, but not least to get inspired, to better discover themselves and to develop themselves personally, socially and professionally. At the same time, most of ADA's volunteers are young people with fewer opportunities, including financial difficulties. They are struggling with lack of money and they consider themselves "old enough for having a job and not asking any more money from their families" even though they are as young 19, 20 and 21 years old, in the first, second and third year of university. They are willing to learn more about entrepreneurship and share ideas with young people from abroad.

At the same time, taking into consideration the COVID19 pandemic's effects upon the economy, the project becomes even more relevant for the young people with economical obstacles, especially now in such difficult times for economy in general, because it successfully develops initiative, creativity, entrepreneurship spirit and competences (including specific knowledge in the field of entrepreneurial education). Moreover, the project develops learning and development opportunities for the young people, as they will improve their self-trust and self-image, will share their struggles and challenges with other young people and they will feel that they are not alone, they will feel safe, included and part of group of friends ready to help and support them on long term.

WHAT? | PROJECT'S MAIN OBJECTIVES

- (1) To develop initiative, creativity, entrepreneurship spirit and competences (including specific knowledge in the field of entrepreneurial education) among 35 young people and group leaders from 7 different countries, during a 10-day international youth exchange.
- (2) To guide towards entrepreneurship 28 young people, out of which 7 with economic difficulties and 7 NEET, from 7 different countries, through different non-formal and inspirational activities, during the entire project.
- (3) To equip 28 young people, out of which 14 with self-trust issues caused by the fewer opportunities they are facing daily, with the self-knowledge, self-trust and the (social) entrepreneurial values they need in order to start a (social) business, during a 10 days international youth exchange.
- (4) To promote (social) entrepreneurship, self-employment and professional development opportunities among 160 NEET young people (or) with economic difficulties as a tool for overcoming their few opportunities status, during the project's follow up activities.



WHEN? | PROJECT'S CALENDAR

Preparation phase: 15/02/2022 – 30/12/2022

Participant's selection: 05/09/2022 – 14/10/2022

Participant's preparation and pre-mobility phase: 15/10/2022 – 14/11/2022

Project's interim evaluation: 07-14/11/2022

Youth Exchange: 15-28/11/2022

(15th of November is the Arrival Day and 28th of November is the Departure Day)

Youth Exchange's follow up activities & dissemination phase: 29/11 – 30/12/2022.

Project's final evaluation: 20-30/12/2022

HOW? | PROJECT'S MAIN ACTIVITIES

The project's main activity is a youth exchange with participants from PROGRAM countries, which will take place in **Slanic Moldova, Bacau County, Romania**, between **15th and 28th of November 2022** (*15th of November is the Arrival Day and 28th of November is the Departure Day*) with the participation of 28 young people with the age between 16 and 25 years old and 7 group leaders with the age above 23 years old, from **Bulgaria, Greece, Malta, Romania, Slovakia, Spain and Turkey**.

Please remember that all the participants must arrive in Slanic Moldova (Bacau County, Romania) NO LATER than 15th of November 2022, at 23:59 (Romanian time, GMT+3) and must leave from Slanic Moldova (Bacau County, Romania) NO SOONER than 28th of September 2022, at 00:01 (Romanian time, GMT+3).

Concrete learning activities: Working sessions about young people's professional challenges, COVID19 effects upon the economy and the young people, entrepreneurship and how to become an entrepreneur, young entrepreneurs' struggles and challenges, start-up programmes, business ideas and business plan, social entrepreneurship, self-knowledge and self-image, marketing and self-marketing, European opportunities etc; debates; creative workshops, exercises, an intercultural visit, sharing and networking sessions, study visits in companies, a Living Library where the living books will be entrepreneurs, creating media to create an entrepreneurship kit for young people and videos to promote entrepreneurship, build confidence and inspire young people; reflection sessions on learning process and evaluation; intercultural evenings etc.

The young participants will actively and creatively participate in all the sessions, which they will also facilitate; they will experiment a lot of non-formal education methods and interact with people from other cultures, they will learn, get motivated and inspired, while sharing ideas with other young people and young entrepreneurs, building their professional network.



THE OFFICIAL AGENDA OF THE YOUTH EXCHANGE

DAY	1 st Working session	2 nd Working session	3 rd Working session	4 th Working session	Evening activity
Arrival day	Participants' arrival				Get to know each other games
1 st Activity Day	Project's presentation & get to know each other	Expectations, Contributions, Fears & Group rules	Erasmus+	Youthpass Certificate	Teambuilding games
2 nd Activity day	Young people's professional challenges in the participating countries		Building trust through sharing: How COVID19 affected me and my professional life? (World Café)		Intercultural evening
3 rd Activity Day	What is entrepreneurship? Employee vs. employer and Entrepreneur vs. business man	What type of entrepreneur do I want to be(come)? Entrepreneur's profile	Building self-knowledge: My career drivers and anchors	Building self-knowledge: Abilities, interests and values	Intercultural evening
4 th Activity Day	Young entrepreneurs' challenges and struggles	What makes me a successful entrepreneur	From idea to business: how to create a business plan step by step	From idea to business: how to create a business plan step by step	Intercultural evening
5 th Activity Day	About start-ups (including funding programs)	How to fundraise for your idea	Marketing and self-marketing	Marketing and self-marketing	Intercultural evening
6 th Activity Day	What is social entrepreneurship / What makes me a social entrepreneur?	Better understanding the social entrepreneurship through how exclusion and inclusion works	Put your skills in practice / Handmade workshops	Put your skills in practice / Handmade workshops	Intercultural evening
7 th Activity Day	How to use design thinking to develop your idea	Define and ideate	Prototyping your idea	Test your idea	Intercultural evening
8 th Activity Day	Living library: Get inspired	Living library: Get inspired	Living library: Get inspired	Living library: Get inspired	Free evening
9 th Activity Day	Promoting entrepreneurship, building confidence and inspire young people through short videos with success stories / Collecting the stories	Promoting entrepreneurship, building confidence and inspire young people through short videos with success stories / Building scenarios	Promoting entrepreneurship, building confidence and inspire young people through short videos with success stories / Filming the videos	Promoting entrepreneurship, building confidence and inspire young people through short videos with success stories / Editing the videos	Romanian Intercultural Evening
10 th Activity Day	Professional tour: visiting companies and get inspired	Professional tour: visiting companies and get inspired	Professional tour: visiting companies and get inspired	Professional tour: visiting companies and get inspired	Free evening
11 th Activity Day	Building a step-by-step entrepreneurship kit for young people				Free evening
12 th Activity Day	Personal action plan / Follow up and Dissemination	Youthpass - Self-assessment and learning outcomes	Logistics	Project non-formal evaluation and ending games	Youthpass ceremony
Departure day	Participants' departure				

INTERCULTURAL EVENINGS: The intercultural dimension of any international project it is very important, as it is a great opportunity for the participants to present their country, national food and drinks, traditional songs, dances, but also the people's lifestyle, way to communicate and so on. Thus, each national groups will organize an intercultural evening during the evening program, between 21:00 and 22:30. During the activity, participants can organize games, dances and present their country.



The structure of the normal day, by hours, is:

09:00-10:00	Breakfast
10:00-11:20	1st Working session
11:20-11:40	Coffee break
11:40-13:00	2nd Working session
13:00-15:00	Lunch break
15:00-16:20	3rd Working session
16:20-16:40	Coffee break
16:40-18:00	Second working session
18:00-18:30	Reflection groups
19:00-20:00	Dinner
21:00-22:30	Evening activities

Methodology:

Non-formal methods: Socio – educational animation (getting to know each other games, teambuilding games, energizers, Ice-breaker games, Treasure Hunt); Educational debates; workshops; role play; Open Space; Living Library; Video making, as well as other creative learning methods, various games and creative exercises meant to facilitate the transfer of knowledge and exchange between the young participants.

Classic Methods: Group work, interactive presentations, discussions and debates, brainstorming, Analysis, Study Visits, Learning through cooperation, Intercultural Learning, Peer to peer system, Planning, Computer work, exercises, etc.

Reflection and evaluation methods: Feedback, Debriefing, SWOT analysis, Reflection groups, Learning Corner, Creative evaluation methods.

Career orientation specific methods and tools: Questionnaires etc.

Learning objectives of the youth exchange:

- To develop social, interpersonal and intercultural competences.
- To develop themselves personally and professionally, to develop their originality, creativity and initiative.
- To understand concepts as knowledge, abilities, attitudes, values and interests.
- To learn how to how to establish short-, medium- and long-term objectives.
- To understand what entrepreneurship is; the benefits and struggles of entrepreneurship; how to become entrepreneurs; the profile of a successful entrepreneur; what start-ups are and what funds resources for young people they could use as well as the challenges entrepreneurs face.
- To get motivated and inspired by positive models of entrepreneurs.
- To develop entrepreneurial initiative and competences: the ability to develop a business plan, the ability to identify the target group of the business, how to build a network; marketing and self-marketing skills, specific knowledge in the field of entrepreneurial learning etc.
- To develop their self-knowledge and self-trust.
- To understand the European Unions' opportunities for young people and young entrepreneurs.
- To experience the vibes of an entrepreneurship hub and to develop business ideas.



WHO? | PARTICIPANTS' PROFILE

The project's main beneficiary are 28 young people with the age between 16 and 25 years old and 7 group leaders with the age above 23 years old from 7 different countries.

Each partner will be represented in the Youth Exchange by 5 people: 4 young people with the age between 16 and 25 years old and 1 group leader with the age above 23 years old (no above age limit).

ABOUT THE PARTICIPANTS

The participants are pupils, students, or part of the NEET category, all interested in the project's topics, motivated to participate in the youth exchange by the learning process and also opened to get involved in the dissemination and follow up activities.

Gender balance: It is important that in the participants' selection process to take into consideration also the gender equality criteria. It is recommended that your group to be composed by 2 girls and 2 boys.

Participants with fewer opportunities: At least 2 participants from each national group must be young people with fewer opportunities (especially economic difficulties) or NEET (neither in education, employment, or training).

All participants (including group leaders) must be vaccinated against COVID-19 with a complete vaccination scheme or to hold a proof that they had COVID-19 in the last 6 months.

ABOUT THE GROUP LEADERS

It is very important for you, as partner, to choose wisely the group leader, as he/she/they will have a very important role during the entire project, especially in participants' preparation and during the youth exchange.

The group leaders must be a youth worker (volunteers' coordinators, facilitators, trainers etc.), part of the partner organizations, with a high experience in youth working and European projects (especially youth exchanges). The group leader must be above 23 years old.

Recommended group leader's profile: Has interpersonal and communication abilities; Has a strategic thinking and is focused on results thinking; Has a positive and supporting attitude; Has Team spirit; Pays attention to details and promotes a positive attitude among the participants; Has coordinating, planning and organizing abilities; Has English speaking skills (at least medium level); Has experience in volunteering, non-formal education and youth working; Is a good mediator; Has facilitating abilities; Has evaluating abilities.

The group leaders must have all the skills they need to prepare the participants, to support them in establishing all logistic details (transport, visa, etc.), to correctly inform participants about all aspects of the exchange, to establish protection and safety measures, to facilitate the dialogue between participants, to monitor participants' learning process, to assess short-term impact etc. as well as conflict management and risk management skills.



PARTICIPANTS' SELECTION

Each partner organization it is in charge with the selection of its participants. We, Active Development Association, as the hosting association, will help you (if needed) in the selection process. We will also supervise the entire selection process, taking care of the fact that the selected participants will meet the participants' profile for this project.

In the selection process we will take into consideration the following aspects: candidates' learning needs (how this project is relevant in regards their needs), their learning objectives (how this project meets their learning objectives), their expected learning outcomes (if the project meets them), age (between 16 and 25 years old), gender (from each country there will participate 2 boys and 2 girls from each country; on the reserve list there should also be 1 boy and 1 girl from each country), motivation (their motivation to participate), their availability to participate in all stages of the project (before the mobility, during the youth exchange – all days, and after, in the dissemination and follow up activities), fewer opportunity (from each country there will participate 2 young people with economic obstacles, out of which 1 NEET), English language skills (minimum A2) - in order to be actively involved in the whole project.

We also attach to this info-pack an application form for the participants. All selected participants must fill in this application form before 14th of October 2022, when is also the deadline for all sending organizations to forward us the application forms.

PARTICIPANTS' PREPARATION

The preparation phase will take place between 15th of October 2022 and 14th of November 2022 through different working meetings facilitated by the group leader online (on different platforms) or at the headquarters of the partner organizations or other spaces.

The schedule of these meetings will be established together with the participants. Each meeting will end with an evaluation. The young people on the reserve list will also join the preparation meetings to be ready to replace a participant if needed.

During the first meeting the group leaders will organize teambuilding activities, they will present again all information about the project (topics, objectives, activities, calendar, logistic aspects, procedures, information about the hosting and sending organizations, how the project will be evaluated and monitored, code of conduct etc.) and will ensure that participants have understood all the organizational details. At the same time, the participants will share their expectations and fears about the project, and they will set their learning objectives.

During the second meeting the group leaders will present the Erasmus+ Programme, the Youthpass certificate, the 8 Key competencies and the project context. At the same time, they will get sure that all participants understand what a youth exchange is, how non-formal education works, what will happen during the exchange, what to expect etc. Also, they will facilitate the participants' feedback on the working sessions.

During the 3rd meeting the group leaders and the young participants will decide upon their travel details to Slanic Moldova, Bacau County, Romania. Also, the group leader will inform the young participants about the procedures to obtain the European Health Insurance Card (the visa for the Turkish participants). Moreover, the participants will discuss about the code of conduct, safety and protections measures and the group rules. Also, all COVID-19 travel procedures will be discussed and taken into consideration.



During the 4th meeting the participants will discuss about the European values, to better understand how solidarity, tolerance, cultural diversity, human rights, inclusion, equity, equality and non-discrimination are promoted within the EU and the EU projects. The group leaders will ensure that the young participants understand the intercultural context of the project, the fact that the project is an inclusive project and that young people with fewer opportunities will join.

During the next meetings the young participants will discuss about the project's topics, and they will update their learning needs, objectives and expectations; they will establish all details regarding the intercultural evenings etc.

In the last meeting, they will evaluate the whole preparation process.

Tasks will be shared by group leaders within the teams. They will ensure that participants perform their tasks according to the deadlines; they will act as mentors (through coaching); they will facilitate the space for reflection on the learning process and they will facilitate the participants' feedback. The group leaders' involvement will be supervised by the local coordinator and the project manager.

LINGUISTIC PREPARATION

We are aware that the young people may not have all the necessary skills to hand to communicate successfully in English. Thus, the group leaders will help the young people to improve their linguistic and intercultural skills. Also, you can guide the participants with English difficulties to different apps (as Duolingo) or free online language courses focusing on intercultural skills and efficient ways to communicate.



INTERNATIONAL TRAVEL

From your country to Romania

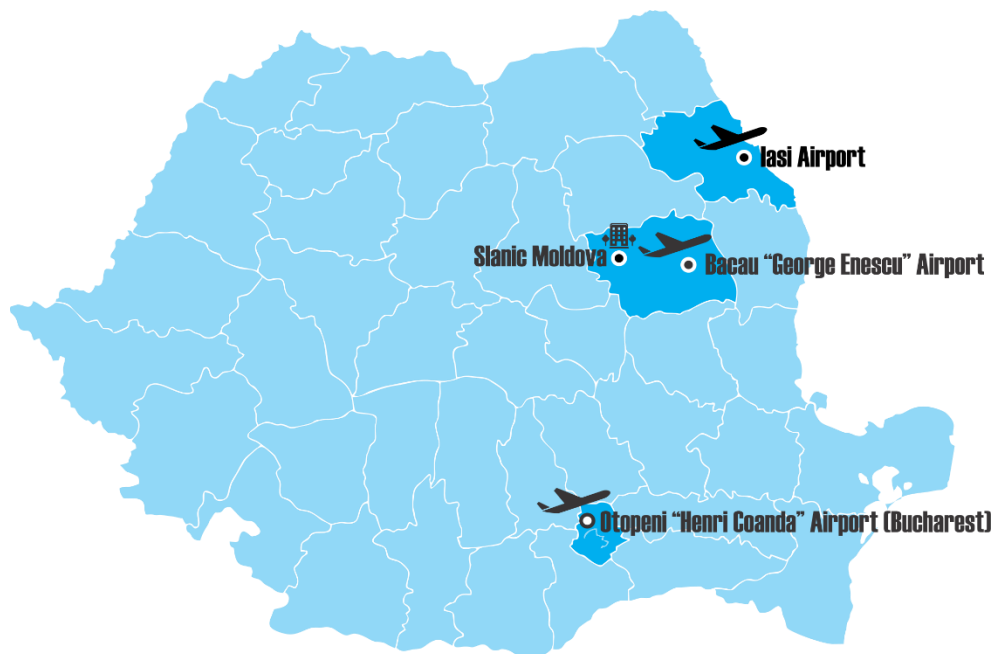
If you choose to travel by plane, you can search for flights to Otopeni Airport (Bucharest) or to Bacau Airport, which is the closest city to Slanic Moldova, the place where the youth exchange will be held. Another close airport is in Iasi.

Our recommendation is to land in Bucharest, on Otopeni Airport in the morning on 15th of November 2022 and to depart from Romania in the evening on 28th of September 2022, as the youth exchange will be held in Slanic Moldova, Bacau County, and you need to take into consideration the internal travel, from the airport to the place where the project will be held.

You can check for the tickets, but before buying them let us know about the price and the full schedule of your travel. Just after our approval you may buy your tickets.

The deadline for the participants to buy their travel tickets is 31st of October 2022. On 1st of November 2022, we will open the call for participants outside the consortium (the partner organizations) if there will still be free places. If you need help in the selection process, please let us know in time.

At the same time, when buying the tickets, if it is possible, we highly recommend you also acquire an extra service/option which allows you to change/reschedule the flight in special cases.



VISA

If for travelling to Romania, you need a visa, please let us know as soon as possible as to be able to help you with the visa procedures.



INTERNAL TRAVEL | How to get to Slanic Moldova

For your trip from Bucharest to Slanic Moldova we will help all participants organize their trip. The easiest option is to rent a bus to bring all participants from Bucharest/Otopeni Airport straight to the hotel in Slanic Moldova on 15th of November 2022 and then, from Slanic Moldova to Bucharest/Otopeni Airport on 28th of November 2022.

We will decide the departure hours as soon as we will centralize all travel plans, but most probably the bus will leave around 18:00 (6pm). The costs of the rented bus will be split among the participants using the bus. The price would be around 25 EUR/one way.

If people are landing earlier (in the morning or about lunch time) they can visit Bucharest city. To arrive from Otopeni Airport to Gara de Nord (the main train station) there is a direct train from the airport. More details about the trip from the airport to the city you can ask at the airport information point. Also, at Gara de Nord (the main train station) there is a place where people can leave their luggage.

ACCOMMODATION AND FOOD

The accommodation is 100% covered by Erasmus+ Programme, between 15th of November 2022 (Check in after 14:00) and 28th of November 2022 (Check out before 12:00).

During the Youth exchange participants will be hosted at [Pensiunea Poiana Verde](#) from Slanic Moldova. The rooms will be shared between 2 or 3 people. Some of the rooms have 3 beds, others TWIN beds and a couch, others have a matrimonial/shared bed and a third bed, a matrimonial/shared bed, and a couch or just a matrimonial/shared bed. If you want to share the room with someone, please let us know in time.

The food and coffee breaks are 100% covered by Erasmus+ Programme. There will be three meals per day (breakfast, lunch, and dinner) and 2 coffee breaks per day. On the arrival day it is included just the dinner and on the departure day it is included both, breakfast, and lunch. It is very important to tell us if you have any allergies or if is there something that you do not eat, if you are vegetarian or vegan, have a diet, etc.

If any participant wants to stay longer in Romania, this is possible up to 2-3 days before and 2-3 days after the mobility. Still, all costs related to the extra days (for food, accommodation, trips, local transportation, or other type of costs who were not made for the project) must be covered by the participant himself/herself.

OTHER INFORMATION / LOGISTICS

We highly recommend you to have a medical travel insurance before coming for your staying in Romania. The medical help might be expensive here if you do not have a travel insurance. If you are part of the European Union, we highly recommend you to take the European Health Insurance Card, a free card that gives you access to medically necessary, state-provided healthcare during a temporary stay in any of the 27 EU countries, Iceland, Liechtenstein, Norway and Switzerland under the same conditions and at the same cost (free in some countries) as people insured in that country. The travel insurance cost it isn't an eligible cost for the project budget so it cannot be reimbursed. We also recommend you to have with you your personal medicines (during the activities we will have a First Aid Kit and some general medicines in case someone ask for it).

Please bring comfortable warm clothes. The average temperatures are usually oscillating between 0 and 10 Celsius degrees during the day and -5 and 5 Celsius degrees during the night for the period when the project will be held. We will give you further information about the weather as the youth exchange gets closer.

Also, please bring your favourite music and anything else you consider necessary, including slippers, hairdryer (not all the rooms have an hairdryer) etc. At the hotel, there is internet access and towels. We also recommend some of the participants to bring a laptop.



COVID-19 IN ROMANIA

Travel restrictions:

At this moment, a test or proof of vaccination is not requested, but things may change until the project, so please check the latest information from the local authorities regarding requirements for international passengers arriving in the country. You may find more details here: <https://reopen.europa.eu/en/map/ROU/7001>

Further information about restrictions on passengers entering Romania is available on the [Reopen Europe website](#). For passengers travelling from countries outside the EU/EEA, entry into Romania is possible for EU/EEA citizens and for those who meet the requirements for an exemption under the current regulations. Further information is available on the website of the [Romanian Ministry of Foreign Affairs](#).

In case a PCR or fast antigen COVID-19 test is required to enter Romania or any other country which you are transiting, the costs are eligible to be reimbursed.



TRAVEL COSTS

Travel costs are budgeted according to Erasmus+ conditions, using the distance calculator from the city where each sending organization it is registered to the city where the mobility will take place.¹

<i>Between 10 and 99 KM:</i>	20 EUR per participant	Romania
<i>Between 100 and 499 KM</i>	180 EUR per participant	Bulgaria, Slovakia
<i>Between 500 and 1999 KM:</i>	275 EUR per participant	Greece, Malta, Turkey.
<i>Between 2000 and 2999 KM</i>	360 EUR per participant	Spain

The amounts above represents the maximum amount that may be reimbursed for one participant, depending by their sending country. According to the Romanian National Agency rules, the reimbursement of the travel and visa costs will be done after the activity in the bank account of your sending organization, per national group and not individually, based on all travel documents in original.

Still, if any participant requests the travel costs to be reimbursed in his/her/their own bank account, this is possible, only if that participant agrees to pay the bank transfer taxes.

DOCUMENTS FOR REIMBURSEMENT

For the reimbursement of the flight ticket:

- The electronic ticket with the travel plan or the e-mail confirmation of your flight (the e-mail received when the ticket was bought);
- All boarding passes;²
- An invoice from the travel agency/website/airlines company from where the flight ticket was bought.³
- The payment confirmation: If you paid through bank (credit card, bank transfer, online payment etc.) you need a bank extract, or a printed statement released by your bank showing the payment/transaction.

For any other travel tickets (busses, trains, ferry etc.):

- If you buy your tickets from an office, in cash, then you need the ticket in original, with the price on it or the ticket and a receipt (if the ticket has no price on it).
- If you buy your tickets online, then you need the electronic ticket and the payment confirmation (same as above).

For the COVID-19 test (PCR or fast antigen test):

- The original invoice or receipt and the test result.

For the VISA costs:

- The original invoice or receipt and a scanned copy of the visa.

NOTE: Only the original travel documents are taken in consideration for the reimbursement. Please be sure that you have and bring all the requested documents with you in Romania during the activity, as without them we cannot make you the reimbursement.

¹ http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

² The return boarding passes can be send after the project, by post.

³ The e-mail confirmation of the flight is not replacing the invoice.



REIMBURSEMENT PROCEDURES

Step 1: All the return documents (return boarding passes, return bus tickets, etc.) or any other missing travel documents will be sent by all participants by post.

Deadline: 15/12/2022

Step 2: We will collect all your travel documents from you (including the return ones) and we will centralize them in one reimbursement document for every each participant. Then, we will send this reimbursement documents back to you, by email to sign them (also your sending organization - as the receiver of the reimbursement - will sign and stamp them).

Deadline: 20/12/2022

Step 3: Your sending organization will send us by email the reimbursement documents, signed by all participants and by its legal representative.

Deadline: 25/11/2022

Step 4: After receiving the signed reimbursement documents we will make the money transfer through bank in the bank account of the sending organization or in the bank account of the participant if he/she/they requests this and agrees to pay the bank transfer tax.

Deadline: 30/12/2022

The deadlines can suffer changes, depending on how fast you send the documents. It can be much earlier, but not later than 30/12/2022, when the project officially ends, and no payment is eligible anymore.

TERMS AND CONDITIONS: To be able to cover the costs for the accommodation and food, participant needs to sign at the end of their mobility a participant statement and the participants' list. Also, at the end of the mobility, each group leader must fill in the individual report, on Mobility tool website in maximum 30 days after the mobility ends, according to Erasmus+ rules.

A participant aborting his/her/their mobility (leaving earlier) means covering the accommodation and food by himself/herself for the days he misses, as there is signed an agreement with the hotel and there are costs involved meaning that we still have to pay for the days remained from the project. Aborting the mobility/leaving earlier means not receiving the return travel costs.



DISSEMINATION AND FOLLOW UP

All participants and partners must get involved in the dissemination and follow up activities as this is one of the selection criteria. The dissemination activities aim to share the project's results among other beneficiary or target groups.

Before the youth exchange: The partner organization and the selected participants should promote the project on their Facebook page, website, or other communication own dissemination channels.

We will send you soon the official poster of the project and the information you already have it here.

Also, participants should write an article about the situation of Roma people in their country and publish the article on the sending organization's website.

During the youth exchange: The partner organization and the selected participants should upload photos from the activities on their Facebook page or on other social networks or dissemination channels.

After the youth exchange: The partner organization and the selected **participants should write an article (a small report)** and publish it on their blog, site, or other dissemination channels (as newspapers, etc.), but also to organize **a workshop for other young people**. Thus, between 1st and 20th of December 2022, each national group must organize a workshop with other young people in which they should use the content they learnt during the exchange. **At the activity must attend at least 20 other young people from the local community.**

Due to COVID-19 pandemic, the dissemination activities may also be organized online.

PROOFS OF THE DISSEMINATION AND FOLLOW UP ACTIVITIES:

It is mandatory to all activities to make participation lists⁴ and take photos from the events.

It is very important that all participants to be involved in the dissemination and follow up activities after the youth exchange. Also, you must send us proofs (pictures or links), a small report (what happened, when happened, where happened and who participated) and a scanned copy of the participation list.

Deadline: 20/12/2022

⁴ The participation lists should contain the following columns: First Name, Surname, E-mail, Date of birth, Hometown, Role (Youth worker, Volunteer, Decision maker etc.) and Signature, but also the date and the location of the event.



PARTNER ORGANIZATIONS

- Bulgaria** **YOUTH SENATE BULGARIA**
Contact person: Mr. Martin Nedev
E-mail: youthsenatebulgaria@gmail.com
- Greece** **ENTREPRENEURSHIP AND SOCIAL ECONOMY GROUP**
Contact person: Eliana Vasileiou
E-mail: info@ekogreece.com
- Malta** **TERRA DI MEZZO (TDM) 2000 MALTA**
Contact person: Andrea Bernieri
E-mail: italy@cetplatform.org
- Romania** **ASOCIATIA PENTRU DEZVOLTARE ACTIVA ADA**
Contact person: Victor Catalin Toma
E-mail: dezvoltare.activa@gmail.com
- Slovakia** **YOUTHFULLY YOURS SK**
Contact person: Ivan Rosa
E-mail: info@youthfullyyours.sk
- Spain** **VALDEORRAS VIVE**
Contact person: Julieta Fusaro Gonzalez
E-mail: jfusaroglez@gmail.com
- Turkey** **KIYIKOY DOGA SPORLARI KULUBU DERNEGI**
Contact person: Oktay Yatkin
E-mail: oktay.yatkin@kiyidosk.org



PARTNERS' TASKS

- To establish a contact person and to select an experienced group leader from your own organization.
- To identify, select and prepare the young participants participating in the youth exchange (including through planning meetings with them).
- To support the group leader and the young participants in establishing their travel plan.
- To get involved in establishing the code of conduct and to be sure that all actors involved (contact person, group leader, participants) are assuming it.
- To inform the young participants and the group leader about all the project's details.
- To get involved, together with the project's team, in the activity planning process, establishing the safety and protection measures (especially regarding the COVID-19 pandemic) and to adapt them at the target group.
- To get the parental agreement for the underage participants.
- To share the tasks and responsibilities within the national groups and to support the young participants to fulfil them.
- During the youth exchange (through the group leaders): to facilitate and to monitor the participants' learning process, the conflict management, and risks management, to adapt the working sessions according to the young participants learning needs and objectives, to collect the young participants' feedback, to support the participants, to get involved in all logistic preparations, to ensure the participants' preparation, to fill in the group leader's report on the mobility tool website, etc.
- To ensure the project's and Erasmus+'s visibility through publications, articles, social media or other dissemination channels during the entire project's life cycle.
- To coordinate the travel (and visa) costs reimbursement.
- To organize (together with the young participants) the follow up and dissemination activities (more details in the next pages) where to share the project's results.
- To monitor and to evaluate the entire project, its results, short- and long-term impact.
- To make a short report at the end of the project.
- To respect the deadlines and to work together with the coordinator to reaching the project's objectives.
- Other tasks related to the project implementation process.

PARTNERS' RIGHTS

- To receive anytime information about the project's implementation.
- To give feedback to the Coordinating organization and the other partners.
- To be "visible" during the project and to be recognized as a partner during the entire project's implementation, including on publications or other dissemination materials.
- To get involved in all project's implementation phases.



ABOUT US

THE HOST ORGANIZATION



Active Development Association aims to initiate, promote and implement sustainable and active development measures regarding the quality of life, seeking to build a responsible and active society in terms of cultural, educational, social and environmental development.

We are focusing on 3 different fields:

1. International mobilities (exchanges) of young people and youth workers (both hosting and sending) aiming to develop the young people from our community and the youth workers from our NGO and the region. So far we have implemented more European projects, founded even through Youth in Action Programme, even though Erasmus+ Programme, in 5 main fields of action: entrepreneurship & career guidance (7 projects), youth policies, youth participation and European citizenship (14 projects), cyberbullying, critical thinking, fake news and internet safety (4 projects), discrimination, exclusion and inclusion of young people with fewer opportunities (including minorities, refugees and immigrants) through different methods (including performing arts, policies or campaigns) (7 projects) and environment and health (6 projects).

2. Structured dialogue, youth policy and civic engagement projects and activities to empower the young people from our local community (especially young people with fewer opportunities), to facilitate their communication with the decision makers and last but not least to have a contribution in the decision-making process, especially in youth policies.

3. European Youth Village program, the European Youth Capital alternative for rural areas and small cities, a program which we are coordinating at European level. The EUROPEAN YOUTH VILLAGE program aims to create dialogue between the community members and the institutional actors of the village and to encourage the initiative from young people to the rest of the stakeholders involved in the process, developing new opportunities for young people, by young people. Therefore, through this project, we aim to offer a positive model of community organization for young people in rural areas, which can be replicated at international level, to bring to light the problems, needs and challenges of these young people and to address in a strategic way, but also to create development opportunities for young people from rural areas, IN THE RURAL AREAS, on four main pillars: education, training and professional development of young people; culture, diversity and intercultural dialogue; volunteering, participation and inclusion; and decision making, youth policies and cooperation. Through this program we aim to develop the rural youth sector by activating and enhancing the cooperation between the young people from rural areas and the decision makers, while also developing and strengthening the public youth policies at local, national, and international level.

In the last 3 years our activities were focused on people from rural areas including vulnerable categories of young people affected by unemployment, exclusion, and other difficulties. Also, since 2020, we are part of the Romanian National Council for Youth, a consultation mechanism of the Romanian Ministry for Youth.

We are working on all level of intervention with focus on community organizing and education. Active Development Association (ADA) is active in creating opportunities for young people, with a focus on those from rural areas and from vulnerable discriminated minorities. We are also involved in environment education & citizenship by raising awareness (through an annual festival) about the importance of preserving our community green parks for a healthy lifestyle. Our NGO is involved in organizing international youth mobilities in which young people and also youth workers have opportunity to develop their skills and competencies in a variety of topics, from lifestyle to social inclusion and entrepreneurship.



Depending on our projects and activities we have two different categories of target groups:

- Young people between 15 – 30 years old, especially those with fewer opportunities.
- Public Authorities.

So far, we have implemented more European and local projects, founded even through Youth in Action Programme, even though Erasmus+ Programme:

Implemented activities on Youth in Action Programme:

So far, we have implemented more European projects, founded even through Youth in Action Programme, even though Erasmus+ Programme, in 5 main fields of action:

I. Main topic: Entrepreneurship & Career guidance

1. **Youth.ways** - YIA - Action 1.2 - Youth initiative
2. **Find Your Way** - Erasmus+ KA 1 - Youth Exchange
3. **Find Your Way 2** - Erasmus+ KA 1 - Youth Exchange
4. **Find Your Way 3** - Erasmus+ Ka1 - Youth Exchange
5. **Young entrepreneurs** - Erasmus+ Ka1 - Youth Exchange
6. **Green entrepreneurs** - Erasmus+ Ka1 - Youth Exchange
7. **Get inspired** - Erasmus+ Ka1 - Youth Exchange

II. Main topic: Youth policies, youth participation & European Union

1. **A different kind of education II** - YIA - Action 5.1 - Structured Dialogue
2. **Acting European** - YIA - Action 5.1 - Structured Dialogue
3. **Acting European 2** - Erasmus+ KA 1 - Training course
4. **Acting European 3** - Erasmus+ KA 3 - Structured Dialogue
5. **Structured Dialogue Support Group** - Erasmus+ KA 3 - Structured Dialogue
6. **Power of youth** - Erasmus+ Ka1 - Youth Exchange (2019)
7. **National Youth Village Romania - Erasmus+ Ka3 - Structured Dialogue**
8. **You(th) decide** - Erasmus+ Ka1 - Youth Exchange
9. **Youth for democracy** – European Solidarity Corps
10. **BUILD** - Erasmus+ Ka1 – Training course
11. **Structured Dialogue Support Group 2.0** - Erasmus+ Ka3 - Structured Dialogue
12. **Solidary in #Sascut2019, the European Youth Village** - European Solidarity Corps
13. **Ring the changes** - European Solidarity Corps
14. **European Youth Village- Erasmus+ Ka3 - Structured Dialogue**
15. **Feeling European** - Erasmus+ Ka1 - Youth Exchange
16. **Bridges** - Erasmus+ Ka1 – Training course
17. **Focus on transportation** – European Solidarity Corps
18. **SPATIAL** - Erasmus+ Ka1 – Participation project
19. **(Teen)formed for the community** – European Solidarity Corps
20. **European Youth Village – Together we develop autonomous communities of young people in rural areas** - Erasmus+ Ka1 – Participation project
21. **European Youth Village - a reference program for the rural youth sector development** – Active Citizens Fund Programme

III. Main topic: communication, critical thinking, cyberbullying fake news and internet safety

1. **Connect yourself** - Erasmus+ KA 1 - Youth Exchange
2. **Safe Link** - Erasmus+ Ka1 - Youth Exchange
3. **iTH!NK** - Erasmus+ Ka1 - Youth Exchange
4. **Connected through empathy** - Erasmus+ Ka1 - Youth Exchange
5. **Enriching the outreach of youth organizations** - Erasmus+ Ka1 – Training Course



IV. Main topic: Discrimination, exclusion, and inclusion of young people with fewer opportunities (including minorities, refugees and immigrants) through different methods (including performing arts, policies or campaigns)

1. **Arts Included** - Erasmus+ KA 1 - Youth Exchange
2. **Non Formal Education in Action** - Erasmus+ KA 1 - Training Course
3. **Inclusion through Arts** - Erasmus+ Ka1 - Youth Exchange
4. **Inclusion+** - Erasmus+ Ka1 - Training course
5. **Tolerance+** - Erasmus+ Ka1 - Youth Exchange
6. **Embracing the colors** - Erasmus+ Ka1 - Youth Exchange
7. **Reputation** - Erasmus+ Ka1 - Youth Exchange
8. **PANDAMNIT - Human rights and minorities during the COVID-19 pandemic** - Erasmus+ Ka1 - Youth Exchange

V. Main topic: Environment and health

1. **Together for Gheraiesti Park** - YIA - Action 1.2 - Youth Initiative
2. **Gheraiesti Park Days 2** - Erasmus+ KA 3 - Structured Dialogue
3. **Environment and inclusion through Junior Ranger Camp** - Erasmus+ KA 1 - Youth Exchange
4. **Environment and Inclusion through Junior Ranger Camp 2** - Erasmus+ Ka1 - Youth Exchange
5. **Find Your Balance** - Erasmus+ Ka1 - Youth Exchange
6. **Creative Health** - Erasmus+ Ka1 - Youth Exchange

LOCAL & NATIONAL ACTIVITIES:

At local level we are organizing weekly different thematic workshops with the young people from our local communities aiming to develop key competences and European awareness among them.

In the same time, in 2017, together with other organizations from our city we have founded a Youth Federation, which became one of the most important stakeholders at local level in the field of youth. Thus, through Bacau Youth Federation we are coordinating and implementing our advocacy strategy at local level.

In the context of the European Youth village program, we aim contribute to the realization of the vision of young people from the rural communities, and especially to develop opportunities for the young people from rural areas, in the rural areas, our efforts focus on four main directions:

- Developing strong and involved rural youth communities through the European Youth Village program and increasing the celebrating the young people, the educators and the success stories from the rural areas at the Rural Youth Gala.
- Connecting young people from rural areas to each other and increasing their representation at national level by developing the RITM Network, the first National Informal Network of Rural Youth (and hopefully to extend the network at international level).
- Developing the youth sector in rural areas by establishing the first Romanian federative structure dedicated to support the non-governmental organizations working grass roots with the young people from rural communities.
- Influencing and developing public policies in the field of youth, which are relevant for young people in rural areas, to pursue their development and to contribute strategically to solving the problems that young people from the rural communities are facing.



AWARDS:

In 2013, our project "A different kind of education 2" was among the finalists at National Volunteers Gala for the Best volunteering project in education field. "

In 2014, our project Acting European 3 - was named the "Best volunteering project in youth field" at National Volunteers Gala. Also in 2014, 2 of our volunteers were named best volunteer in the youth field and best junior volunteer.

In 2015 our project Gheraiesti Park Days 2 was one of the finalist at National Volunteers Gala for the best project in youth field and in 2016, the Romanian National Agency for Erasmus+ (ANPCDEFP) awarded us (for this project) the title of best project in structured dialogue field (a best practice example) at Public Participation Awards.

In 2016 two of our volunteers were among the finalists at the National Volunteers Gala.

In 2017, our project Structured Dialogue Support Group - was named the Best volunteering project in the youth field at National Volunteers Gala. Also, at the same gala, two of our volunteers were among the finalists.

In 2018, our project Acting European 3 received from the European Commission the title of "Success story", being recognized as a best practice at European level in Structured Dialogue projects, the only such title for a Romanian organization so far.

In 2019, our project Solidary in #Sascut2019, the European Youth Village was named the best volunteering project of 2019 from Bacau County.

In 2020, our project "Youth for Democracy" was awarded during Salto Participation and Information Awards, category "Promotion and Outreach".

In 2021, our project "National Youth village – Romania" the Romanian National Agency for Erasmus+ (ANPCDEFP) awarded us (for this project) the title of best project in structured dialogue field (a best practice example) at Public Participation Awards.

In 2021, the European Youth Village program was selected as one of the best practices presented at the Inclusion and Diversity Forum organized by Salto Inclusion and Diversity.

CONTACT DETAILS:

E-mail address: dezvoltare.activa@gmail.com

Phone number: +40 752319433

Website: www.dezvoltareactiva.ro

Facebook page: www.facebook.com/AsociatiaPentruDezvoltareActiva/

Instagram: [dezvoltare.activa](https://www.instagram.com/dezvoltare.activa)

POST ADDRESS:

ASOCIATIA PENTRU DEZVOLTARE ACTIVA

STR. BANCA NATIONALA NR. 42/C/25

BACAU 600203 ROMANIA



Dear participants,

My name is Victor TOMA, I am the legal representative of Active Development Association ADA (Romania), your host organization. Together with the entire ADA's team, we want to wish you a warm WELCOME in our project **GET INSPIRED**.

During the implementation of the entire project our team will try to do their best and give you all the support in the preparation, implementation, and dissemination of the project.

If you have any questions, please do not hesitate to contact us.

We are looking forward to meeting you in September.

Dear partners,

Thank you for all your efforts to support this project and help the participants. We are grateful for your help and support, and we hope to have a fruitful and sustainable collaboration.

Best regards and warm hugs,
Victor TOMA
President of Active Development Association

